

## Privacy notice for clients and other persons affected

<b>General</b>	<p>Your privacy is important to us. For this purpose, we have taken technical and organizational measures to ensure that the relevant data protection legislation is observed. In the following you will be informed about the information we collect, process or use within the framework of our initiated or existing business relationship and how we deal with this data.</p>
<b>Data Controller</b>	<p><b>Data controller in the sense of the data protection regulations</b></p> <p><b>RWE Supply &amp; Trading GmbH („RWEST“)</b>  <b>Altenessener Straße 27</b>  <b>45141 Essen</b></p> <p><b>Germany</b></p> <p><b>E-Mail: <a href="mailto:ds-koordination.rwest@rwe.com">ds-koordination.rwest@rwe.com</a> .</b></p>
<b>Basis and Purpose and legal basis</b>	<p>Due to regulatory requirements, RWEST records, evaluates and stores electronic communication of and with its employees in a commercial function and potentially forwards them to third parties such as authorities upon request or in the event of suspected criminal offences or administrative offences.</p> <p>Additionally, a review of all new business contacts is necessary in order to meet the requirements for the prevention of money laundering, terrorist financing, bribery and corruption. We have received the data used for this directly from you or have taken it from publicly accessible sources – if necessary with the help of screening portals.</p> <p>RWEST or commissioned service providers process your data to carry out the monitoring and the background check(s).</p> <p>The processing of personal data is carried out exclusively to guarantee the legal and regulatory requirements of RWEST. Your legitimate interests have been taken into account by orienting the necessity of data collection to legal requirements and setting up a restrictive authorization concept in order to limit the number of persons who can access the data.</p> <p>The legal basis for the processing of your data is the "legitimate interest" pursuant to Art. 6 para. 1 lit. f DS-GVO. In order to safeguard your legitimate interests, we process your data only strictly for the purpose for which it is intended and take reasonable care to limit the use of the data to a minimum.</p> <p>Your personal data will not be processed for purposes other than those stated here.</p>
<b>Personal data processed</b>	<p><b>Personal data processed</b></p> <p>The following personal data is processed for monitoring the electronic communication:</p> <ul style="list-style-type: none"> <li>- Surname, forenames</li> <li>- Identifier for communication tool (e.g. e-mail, telephone number)</li> <li>- Date, time, description (e.g. e-mail subject)</li> <li>- Communication content</li> </ul> <p>The following personal data is processed for background checks:</p> <ul style="list-style-type: none"> <li>- Surname, forenames, address</li> <li>- Position in the company</li> <li>- If necessary: date of birth</li> <li>- If necessary: details from ID card (including copies of provided ID if appropriate)</li> <li>- If necessary: public criminal records / convictions</li> <li>- Data on personal background (e.g. information from the media)</li> </ul>

<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Recipients and transmission of data</p>	<p>Commissioned service providers are obliged to accordingly comply with data protection and security requirements by RWEST.</p> <p>Individual tasks and services are performed by carefully selected and commissioned (IT) service providers based outside the EU (here: USA). Therefore, a third country transfer of personal data takes place. Third country transmission is carried out in compliance with the data protection regulations of the EU and national law. To this end, data protection agreements in accordance with data protection legislation requirements are stipulated in contracts with the contractual partners to establish an adequate level of protection of personal data.</p> <p>Data will generally not be transferred to third parties. Only in case of a suspicion of criminal or administrative offences or upon a request, data may be transferred to third parties such as competent authorities.</p>
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Your rights</p>	<p>You have the right of access under data protection legislation.</p> <p>Under certain circumstances you have the right to correction, deletion, restriction of processing, data portability and objection to processing.</p> <p>Due to legal requirements, RWEST will store the data for a maximum period of 10 years. On expiry of the retention period the recordings and all copies or transcripts will be destroyed in accordance with the relevant company processes.</p> <p>Without prejudice to any other remedy, you have the right to complain to a supervisory authority, in particular in the Member State in which you are staying, at your place of work or at the place of the alleged infringement. The supervisory authority responsible for RWEST is the State Office for Data Protection and Information Security NRW.</p>
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Contact details</p>	<p><b>Data protection contact at RWE</b></p> <p>If you have any questions regarding this privacy notice or the processing of your personal data, please contact the data protection contact of RWEST (<a href="mailto:ds-koordination.rwest@rwe.com">ds-koordination.rwest@rwe.com</a>).</p> <p><b>Please also use this contact data if you have any questions, comments, need for correction, inspection or supplement to the data collected from you.</b></p>